

Millstone Township Elementary School

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Dear Parents and Guardians,

It is hard to believe that May is here and our students will soon be moving on to the next grade level! Typically, around this time, school staff members often begin to receive requests for information regarding class placement decisions for the upcoming school year. Please understand that great care and time are taken when placing your children. We consider input from each child's classroom teacher, special area teachers, support staff, our school counselor, and the administration. The entire process is long and will undergo a vast amount of scrutiny, with a focus on every child's best interest. Final placement decisions are the responsibility of the school administrators.

Each class list must reflect a balance. When creating classes, many areas are given consideration, such as: academic ability, social or behavioral issues, learning styles, academic needs, boy/girl balance, along with allergies or other health concerns. It is important to note that while some grade level homerooms support the specific needs of students with individual education plans or those of gifted learners, all our homerooms support the needs of regular education students.

If you wish to write a letter sharing specific information about your child, please feel free to do so. It will be read and information will be considered. We ask that you please refrain from requesting a specific teacher and/or from asking the faculty to name a choice of teacher for the next school year. Additionally, please share information that is only related to your child and their personal experiences at Millstone Elementary School.

We realize that relationships are an important factor in the teaching and learning process. Thus, if you have directly had a negative experience with a teacher, it may help the placement process. Please forward any such comments to the attention of Ms. Guidry by **May 17**. Comments not submitted in writing will not be reviewed or considered. If you should have any further questions, we are always available.

Thank you for your continued support of Millstone Elementary School.

Sincerely,

Suzanne Guidry
Suzanne Guidry
Principal